



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO
DI SCIENZE POLITICHE
E SOCIALI

LM in International Politics and Economics cod.5702 and 6763

LM-62 – POLITICAL SCIENCE / LM-56 - ECONOMICS

INSTRUCTIONS AND DEADLINES

for **STUDY PLAN SUBMISSION** and

for **DEGREE CLASS CHANGE**

Academic Year 2026/27

[Submission deadlines for the Study Plan on “Student Online” \(SOL\) *or the Individual Study Plan](#)

First period: **September 23rd, 2026 – November 20th, 2026**

Second period: **February 10th, 2027 - March 5th, 2027**

Third period: **May 12th, 2027 – May 28th, 2027**

[Degree Class Change LM-62 \(Political Science\) / LM-56 \(Economics\)](#)

At the matriculation process, you will be asked to select which degree classes, LM-62 (Political Science) or LM-56 (Economics) you would like to graduate in.

if you wish to change their degree class, with which they will obtain their title, will be able to do so **not later than the 2° year “in corso”** by contacting the Students Administrative Office of Forlì Campus through [VIRTUAL HELPDESK](#) and indicating the new Degree class, [LM-62 \(Political Science\)](#) or [LM-56 \(Economics\)](#).

You may verify if the change has been made by downloading a certificate/self-certification on Studenti Online.

E-mail object: LM IPE matr. (ID number) xxxxxx – Degree Class change.

[STUDY PLAN](#)

The Study Plan is the set of courses that will be part of your university career.

Each course is characterized by several learning activities (course units, laboratory, other activities): some of them are mandatory, some others are elective activities of your choice.

During your academic path, your preferences and interests may change. You may discover new passions, or you could wish to deepen specific topics. In that case, the Study Plan is flexible, and it allows you to adjust in line with your new inclinations. Having the possibility to reconsider our own choices is a natural part of academic experience.

In order to be able to fill it out, you must have paid the university tuition fees.



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What does TAF mean?

TAF (**Tipologie delle attività formative/Type of activity**) are codes used for the classification of teaching units and credits (CFU/ECTS) in the Study Plan based on their “nature”. They are indicated by a letter (B, C, F, D, E) next to the name of each teaching unit.

In the “[course structure diagram](#)”, groups of teaching unit are classified as follows:

- **TAF B** (core learning activity) – compulsory activities and offered in the group of choice in “Economics”;
- **TAF C** (related or supplementary learning activity) - compulsory activities and offered in the group of choice in “Politics, History and Law”
- **TAF F** (others) - Group of various activities;
- **TAF D** (elective learning activity) - group of elective courses;
- **TAF E** (final examination) - final examination

The indication “PERIOD” refers to the semester in which the course is held (check the dates).

Please note for those who still have to obtain **their First Cycle Degree: your career will be activated **only after having completed your First Cycle Degree**, up to that moment, your enrollment will be “conditional” and you cannot submit your Study Plan online. The ultimate deadline to graduate is 31st December 2026.*

If you obtain your bachelor’s degree from the University of Bologna, the degree will be automatically received by the system, instead, if you graduate from another Italian University, you must enter into your matriculation procedure on “Studenti Online” and manually insert the final grade using the button “**insert final grade**”.

If you graduate after 20/11/2026, or if you hold a non Italian qualification and your carrier is activated after 20/11/2026, once you receive the QR Code which confirms the activation of your career, you must send an e-mail to the Students’ Administration Office or to didatticaforli.imipe@unibo.it asking for Study Plan paper form, which you will complete only for your first year of the master’s degree. The paper form, signed and dated, must be delivered to the Student Administration Office (segforli@unibo.it) by 09/01/2026 in .pdf format.

IPE Study Plan

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HOW TO FILL IN IPE STUDY PLAN

First Year:

- Include all compulsory courses scheduled for the first year. When completing the study plan on Studenti Online, compulsory courses will be pre-entered and therefore do not need to be selected manually. In case of paper-based study plans, however, they must be entered manually.
- Select one 8-ECTS course from Group 1 – Economics.
- Select one 8-ECTS course from Group 2 – Politics, History and Law.

Total: 64 ECTS

Second Year:

- Include the compulsory 6-ECTS course B8581 INTERNATIONAL BUSINESS scheduled for the second year. This course will be pre-entered in online study plans, while it must be entered manually in paper-based study plans.
- Select one 8-ECTS course from Group 1 – Economics.
- Select one 8-ECTS course from Group 2 – Politics, History and Law.
- Select one 8-ECTS course from Group 3 – Group of Various Activities.
- Select one 2-ECTS course from Group 3a – Group of Various Activities (taught in Italian).
- Select at least one 8-ECTS course from Group 4 – Elective Courses.

The credits corresponding to the final examination will be awarded at the end of the degree Programme, upon graduation.

Total: 56 ECTS

Upon completion, students must verify that their study plan fully complies with the Programme structure and with the number of ECTS credits required for each group of learning activities, as specified in the **Course Structure Diagram** applicable to their year of enrolment, for a total of **120 ECTS credits** (students may choose to acquire additional credits beyond this requirement).

Please note: paper-based study plans are an exception.

TAF D: courses and/or Internship I del “Group of elective courses (TAF-D)” of the second year

You can choose between:

TAF D courses of the second year:

1. A TAF-D course offered in your Master’s degree: you can select it autonomously on Studenti Online;
2. Any other TAF D course offered by other Masters’ Degrees of the University of Bologna, provided that it is consistent with the learning path (in Scientific sector (SSD) included in IPE Teaching Regulations (Ordinamento Didattico), see TAB 1, pag. 6) that is not possible for you to select



autonomously on “Studenti Online”. There is no need to ask for approval, and you can directly send the request to the Students’ Administrative Office*. The tax stamp is not necessary.

Please note: if you select a course offered by a Master’s Degree with restricted access, you should previously obtain an authorization (“nulla osta”) by the Board of the Degree Programme offering that course by contacting the relevant Programme Coordinator;

3. Any other TAF D course offered by the University of Bologna, that it is not included in the list of Scientific sectors (SSD) included in the Teaching Regulations (Ordinamento Didattico) (see ***TAB 1). Your choice must undergo the approval process by the Board of the Degree Programme; it is requested to deliver a motivation letter addressed to the attention of the Degree Programme Director, prof. Lorenzo Zambarnardi, dated and signed, to didatticaforli.lmipe@unibo.it **. Since it is a TAF-D, a tax stamp is not necessary.

Submission procedure:

Log in to the Study Plan through Studenti Online

Add to the “Group of Elective Courses” in the second year the course you would take in case your request is not approved (“mock exam”)

Fill in the Study Plan, **save** it and **print** it.

Point out on the paper, by hand, which course of the Study Plan will be substituted by the one you wish to take. Write down also the following information about the course you wish to take:

Code of the Degree Programme – Course code – Course name – SSD – CFU

***Send** by email to the **Student Administration Office**, in a single attachment, the modified Study Plan in .pdf format with the date and your signature and the authorization (*nulla osta*) within the deadline for the presentation of the Study Plan.

****Send** by email to the **Programme Coordinator**, didatticaforli.lmipe@unibo.it (who will submit your request to the Board of the Degree Programme or to the Masters’ Degree Director, if delegated), in a single attachment, the modified Study Plan in .pdf format, with the date and your signature, motivation letter addressed to the attention of the Degree Programme Director, prof. Lorenzo Zambarnardi, dated and signed, and, if necessary, the authorization (*nulla osta*) within the deadline for the submission of the Study Plan.

E-mail Object: LM IPE matricola (ID number) xxxxxx – Study Plan change on SOL

Internship I in TAF-D (for those who want to add it to the internship in TAF-F)

1. Internship I in TAF-D may replace a course or as extra credits: select it autonomously on *Studenti Online* during the opening period of the Online Study Plan. If you need to insert the Internship I in TAF-D outside the period of presentation of the Online Study Plan, please use the form Internship Application Form available at this page:

<https://corsi.unibo.it/2cycle/InternationalPoliticsEconomics/curricular-internship>.

You must send the filled form in .pdf format, with your signature and the date, to the Student Administration Office. Please contact: [VIRTUAL HELPDESK](#)

For those who want to activate additional internship activities, it will be the Internship Committee along with the Degree Director to assess the feasibility.



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***TABLE 1_ Scientific sector (SSD) included in the Teaching Regulations (Ordinamento Didattico)

Up to the academic year 2025/2026:	Starting from the academic year 2026/2027:
SECS-P/01 Economics	ECON-01/A
SECS-P/02 Economic policy	ECON-02/A
SECS-P/03 Public economic	ECON-03/A
SECS-P/06 Applied economics	ECON-04/A
SECS-P/05 Econometrics	ECON-05/A
M-GGR/02 Economic and political geography	GEOG-01/B
SECS-P/04 History of economic thought	STEC-01/A
SECS-P/12 Economic history	STEC-01/B
SECS-P/07 Business administration and Management	ECON-06/A
SECS-P/08 Management	ECON-07/A
SECS-P/10 Organization studies	ECON-08/A
SECS-P/11 Financial Markets and Institutions	ECON-09/B
SECS-S/03 Economic statistics	STAT-02/A
SECS-S/04 Demography	STAT-03/A
SECS-S/05 Social statistics	STAT-03/B
IUS/07 Labour law	GIUR-04/A
IUS/10 Administrative law	GIUR-06/A
IUS/13 International law	GIUR-09/A
IUS/14 European Union law	GIUR-10/A
SPS/01 Political philosophy	GSPS-01/A
SPS/04 political science	GSPS-02/A

TAF-F: courses of "Group 3: Group of various activities (TAF-F) of the SECOND year

You can choose between:

- **90236 INTERNSHIP**
- **90237 LABORATORY OF INTERNATIONAL BUSINESS STRATEGY**

The internship can be activated at any time of the academic year.

For students of the SECOND year, if you want to insert an internship in your Study Plan outside of the presentation period of the Online Study Plan, you must use the form Internship Application Form available at this page:

<https://corsi.unibo.it/2cycle/InternationalPoliticsEconomics/curricular-internship>

You must send the filled form in .pdf format, with your signature and the date, to the Student Administration Office: [VIRTUAL HELPDESK](#)

For FIRST year students, in case you wish to anticipate it in the first year, see section: [Anticipated exams.](#)



Students who are or will carry out a STUDY PERIOD ABROAD (Erasmus+, Overseas, ...) must submit the Study Plan, as well.

The Study Plan must be submitted on SOL with the modalities and within the expected deadlines, regardless of whether you are taking advantage of or are planning a period of mobility abroad.

Upon your return, if the activities inserted in the Study Plan on SOL are different from those activities that you had previously indicated in the recognition of the credits done in Overseas/Erasmus, you must:

- **Print** the Study Plan, which you can find in .pdf on SOL
- **Cross** the course you want to cancel/substitute
- **Add** the course passed and approved during your mobility (ex. Credits in SSD SPS/04 – Overseas)
- **Send** the .pdf format with the date and your signature, so that it can be subjected to the “**consistency check**” with the Study Plan and for the possible approval by sending an email to campusforli.uri@unibo.it.

The Student Administration Office will update your carrier only if the activities carried out abroad are consistent with the UNIBO courses indicated on the Study Plan submitted on SOL or with the Study Plan submitted after your mobility. [VIRTUAL HELPDESK](#)

ERASMUS+ MOBILITY FOR TRAINEESHIP

Starting from the academic year 2024/2025, upon student request, Erasmus+ mobility for Traineeship can be:

- Added to the Study Plan to cover the Group 4: *Group of elective courses* (TAF D), 8 CFU, substituting a course from the second year

And /or

- Added to the Study Plan to cover the Internship in the “*group of various activities*” (TAF-F), 8 CFU in the second year.

The possibility to have both activities recognized depends on the hours that were carried out and certified during the Erasmus+ mobility for Traineeship experience, which should not be lower than 200 hours (equivalent to 8CFU activities). **The maximum number of recognised CFU for the Erasmus + mobility for Traineeship cannot exceed 16 CFU.**

Submission procedure:

Select INTERNSHIP in the “*Group of various activities*” (TAF-F), while in the section pertaining to “*Group of elective courses*” (TAF-D) choose the activity that you would follow if you were not participating in the Programme.

The Student Administration Office, after having received the final ranking, automatically adds **ERASMUS+ MOBILITY FOR TRAINEESHIP** in TAF F and/or in TAF D.

During the application process for the graduation, it is possible to choose to replace an elective exam not taken (**TAF D**) with **ERASMUS+ MOBILITY FOR INTERNSHIP** only if added in TAF D contacting the Student Administration Office of Forlì campus [VIRTUAL HELPDESK](#)



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INTERNSHIP MAECI-CRUI (1) AND INTERNSHIP MAECI-CRUI (2)

Upon request of the student, to the Student Administration Office of Forlì Campus [VIRTUAL HELPDESK](#), the internship MAECI-MUR-CRUI (divided in two activities of 8 CFU each, denominated MAECI-MUR-CRUI I and MAECI-MUR-CRUI II) can be:

- inserted, in the Study Plan, to cover the INTERNSHIP in “*Group of various activities*” (TAF-F) of 8 CFU of the second year
- inserted in the Study Plan to cover “*Group of elective courses*” (TAF D) of 8 CFU to replace a course of the second year.
- If the groups are already covered, the activity will be totally or partially recognized as extra credits.

The Student Administration Office, having received the final ranking, will automatically update the Study Plan and the carrier of the students (there is no need to ask to have it inserted).

Extra CREDITS (Credits above the threshold required to obtain the degree)

Starting from the academic year 2025/2026, a **maximum** amount of **extra credits** that you may select/add in **TAF D is to 48 ECTS/CFU**.

If, among the “*Group of elective courses* (TAF-D)”, you choose one or more extra courses and you do not take the exam, you can deselect them autonomously on SOL up until the third period of presentation of the Online Study Plan or, during the application for the graduation you must contact the Student Administration Office of Forlì campus to cancel them. [VIRTUAL HELPDESK](#)

Otherwise, those courses will be automatically cancelled by the Student Administration Office after the “*Deadline 2 – Requirements check*” date. For more information, see **Final examination deadlines** at the page:

<https://corsi.unibo.it/2cycle/InternationalPoliticsEconomics/final-examination>

Exams giving extra CFU, listed in the Study Plan and taken with positive grade (18+) will contribute to the final grades’ average, which will be computed by the University of Bologna to assign your Degree’s final mark (voto di laurea).

TAKING A SINGLE EXAM AT *Johns Hopkins University SAIS Europe* or participating in the DOUBLE DEGREE

See: [Double Degree with Johns Hopkins University SAIS and single courses agreement](#)

Single exam:

Add in the “*Group of elective courses*” (TAF-D) the exam that you would follow if you were not participating in the Programme.

Once the activity is finished, please send an email to the Programme Coordinator didatticaforli.lmipe@unibo.it to activate the recognition process, indicating the exam taken at Johns Hopkins University that will substitute the activity in TAF-D included in your Study Plan.



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For FIRST year students, in case the recognition implies anticipating an exam from the second year to the first year, it is necessary to follow the instructions below.

INDIVIDUAL STUDY PLAN (with €16,00 tax stamp “marca da bollo”)

As detailed in the IPE Teaching Regulations (Ordinamento Didattico): “**Art. 2 Individual Study Plans**”. There is the possibility to present an Individual Study Plan within the modality, criteria, and terms indicated on the University Website. Individual Study Plans, approved by the Board of the degree Programme, cannot in any case ignore compliance with the legal system and guidelines defined by the competent bodies. If in the Study Plan you chose activities from courses with restricted access, you need also the approval of the Board of the Degree Programme (*Consiglio di Corso di studio*) of the course with restricted access, based on criteria previously identified by the latter”.

By presenting an Individual Study Plan, you can request to modify the didactic plan offered by your degree course, provided that the requested changes comply with the rules set forth in the IPE Teaching Regulations (Ordinamento Didattico); the University of Bologna Teaching Regulations (Regolamento Didattico di Ateneo) and the Guidelines.

The Individual Study Plan is allowed only in some cases, therefore, in case you have any doubts, before submitting your request, we suggest you to contact didatticaforli.lmipe@unibo.it

The Individual Study Plan can only be submitted within the deadlines for the presentation of the Online Study Plan.

You need to fill out the Study plan on SOL, print it and modify it manually by adding the course/teaching activity and indicating the corresponding TAF and group, dates and signed.



Therefore, the modified Study Plan need to be sent via email to didatticaforli.lmipe@unibo.it in a single attachment, with € 16,00 tax stamp on it, along with the motivation letter addressed to the Degree Course Director, prof. Lorenzo Zambenardi, dated and signed, and, if needed, with the “nulla osta” (authorization) to attend the teaching unit from the degree course with restricted access (ask the Programme Coordinator of the Master’s Degree)

The evaluation of the proposal necessary to the approval of the Individual Study Plan is competence of the Degree Course Board, or of the Degree Programme Director, if delegated.

Hand in the original document with the € 16,00 tax stamp in the mailbox or send it to the Students Administration Office in Piazzale Solieri, 1 - 47121 Forlì (FC) [VIRTUAL HELPDESK](#). If approved by the Degree Course Board, or the Degree Programme Director, if delegated, your career can be updated only after the original documentation with the tax stamp has been received.

Guidelines for the Individual Study Plan submission:

For the Individual Study Plan, it is not possible to submit autonomously the request on SOL, , therefore, you will have to follow the instructions below within the deadline for the presentation of the Study Plan:



- **Fill in** the Study Plan on [Studenti Online](#) by choosing the activity or the activities that you would follow if you were not approved your Individual Study Plan request;
- **Print** your Study Plan on [Studenti Online](#);
- **Manually modify** the Plan by crossing out the activity or the activities that you do not intend to follow and adding, instead, the new courses chosen, adding also the following details: **code of the Degree Programme – Course code – Course name – SSD – CFU**
 - o Please note: to choose a course offered by a Second Cycle Degree Programme with **restricted access**, you should previously obtain a written authorization to take that course (the “nulla osta”) by contacting the Programme Coordinator offering the course that you have chosen:
- Write a **motivation letter** addressed to the attention of the Degree Programme Director LM IPE prof. Lorenzo Zambarnardi, dated and signed, in which you explain the reasons behind your request;
- Affix a **€ 16,00 tax stamp** (“marca da bollo”) on the Study Plan manually modified;
- Anticipate your request to the Programme coordinator didatticaforli.lmipe@unibo.it by sending by email the Study Plan manually modified, together with the motivational letter (and the “nulla osta”, if necessary);
- **Deliver (in the mailbox) or send the original document** with the **€ 16,00 tax stamp** to the Students Administration Office in Piazzale Solieri, 1 - 47121 Forlì (FC) [VIRTUAL HELPDESK](#). Your career can be updated only after the reception of the original documentation with the tax stamp.

The change made by the Student Administration Office can be verified on Libretto Online or Alma Esami.

The approval of your Individual Study Plan is the competence of the Board of the Degree Programme or to the Masters’ Degree Director, if delegated who will evaluate the motivation and the Study Plan based on the congruence with your degree Programme and with the teaching objectives of your course; they also verify the number of courses and CFU, and it can approve or reject the request.

[Anticipating a course or internship to the first year:](#)

FIRST YEAR students:

Anticipating a course fall within the scope of Individual Study Plans for which it is necessary to obtain authorization from to the Board of the Degree Programme or to the Masters’ Degree Director, if delegated.

Procedure (within the deadline for the presentation of the Online Study plan):

- **Fill in** the Study Plan on [Studenti Online](#) by choosing the activity or the activities that you would follow if you were not approved your Individual Study Plan request;
- **Print** your Study Plan on [Studenti Online](#);
- **Manually modify** the Plan by **adding** the activity or the activities that you **intend to anticipate** specifying the TAF, meaning in which group you intend to anticipate this exam, adding also: **code of the Degree Programme – Course code – Course name – SSD – CFU**;
- Write a **motivation letter** addressed to the attention of the Degree Programme Director LM IPE prof. Lorenzo Zambarnardi, dated and signed, in which you explain the reasons behind your request;
- Affix a **€ 16,00 tax stamp** (“marca da bollo”) on the Study Plan manually modified;
- Anticipate your request to the Programme Coordinator didatticaforli.lmipe@unibo.it by sending by email the Study Plan manually modified, together with the motivational letter;



- **Deliver (in the mailbox) or send the original document with the € 16,00 tax stamp** to the Students Administration Office in Piazzale Solieri, 1 - 47121 Forlì (FC) [VIRTUAL HELPDESK](#).

Your career can be updated only after the reception of the original documentation with the tax stamp. The change made by the Student Administration Office can be verified on Libretto Online or Alma Esami.

Anticipating the Internship in TAF- F or in TAF -D in the first year falls within the scope of Individual Study Plan for which it is necessary to obtain authorization from the Course Coordinator.

Procedure:

- Download and fill in the "Internship application form" available at this page <https://corsi.unibo.it/2cycle/InternationalPoliticsEconomics/curricular-internship>
 - affix the 16€ tax stamp to the Internship Application Form
 - Write and attached to the form a motivation letter addressed to the attention of the Degree Programme Director, Prof. Lorenzo Zambenardi, dated and signed;
 - Send it by email in a single .pdf file, with the object: "*request to anticipate internship to the first year*" to didatticaforli.lmipe@unibo.it.
 - Send or leave the original document with the tax stamp in a sealed envelope in the mailbox of the Student Administration Office in Piazzale Solieri, 1 - 47121 Forlì (FC) [VIRTUAL HELPDESK](#)

SECOND YEAR students and until the 1° year "FUORI CORSO":

A course, originally scheduled for the first year, can be changed/moved from one Group to the second year only if the Course Structure Diagram allows for it. Simply deselect the course and reschedule it for the second year in the new Group. Ignore the alert if you have already taken it. The date and grade will "follow" the course in the new placement. In this case, it is **not** necessary to contact the Student Administration Office: [VIRTUAL HELPDESK](#)

If you have anticipated a course to the first year through an Individual Study Plan, when completing the Online Study Plan, you will need to enter an exam that you would have taken in case you request was not approved ("mock exam") in the corresponding Group (TAF-B or TAF-C or TAF-D) of the second year of the course anticipated to the first year in order to close and save the Plan. This will temporarily be a Study Plan with more than the 120 required credits.

Print the file, cross out "the mock exam" and send the modified .pdf form, dated and signed, to the Student Administrative Office of the Forlì Campus by the deadline for submitting the Study Plan, putting in the Subject: LM IPE matriculation number xxxxxx – modification of Study Plan on SOL.

The change made by the Student Administration Office can be verified on Libretto Online or AlmaEsami.

WARNING: Students enrolled in cohorts prior to the 2023/2024 academic year will be able to modify their Study Plan by printing a self-certification of enrollment with Study Plan from SOL or by printing the latest study plan completed online by manually modifying and adding/eliminating the training activities, indicating the relevant TAF or Group with date and signature. If the changes can be traced back to an Individual Study Plan, follow the instructions on The INDIVIDUAL STUDY PLAN (with € 16.00 tax stamp).



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- ☐ Iscrizione con esami, date e voti (in inglese)
- ☒ Iscrizione e Piano di Studio
- ☐ Iscrizione semiplice (Inglese)

Descrizione
Presentazione Del Piano Di Studio
Presentazione Del Piano Di Studio

Data chiusura
25/02/2026 [Vedi dettagli](#)
28/09/2025 [Vedi dettagli](#)

exams **anticipated to the first year with an Individual Study Plan** will be displayed on SOL as showed and they can be deselected and placed in the second year if they are offered by the teaching plan and if they are activated.

Example for anticipating the **internship**:

Anticipo gruppo TAF D (crediti: 0-56)		
Selezione completa		
Descrizione	CFU	Ciclo
> Insegnamento a scelta su CORSO 5702 - INTERNATIONAL POLITICS AND ECONOMICS		
> Insegnamento a scelta su CORSO 6763 - INTERNATIONAL POLITICS AND ECONOMICS		
☒ 6763 - 97324 - INTERNSHIP I	8	1

Example for anticipating an exam in **TAF-C** or **TAF-B**

Anticipo gruppo TAF C (crediti: 0-8)		
Selezione completa		
Descrizione	CFU	Ciclo
> Insegnamento a scelta su CORSO 5702 - INTERNATIONAL POLITICS AND ECONOMICS		
> Insegnamento a scelta su CORSO 6763 - INTERNATIONAL POLITICS AND ECONOMICS		
☒ 6763 - 87563 - POLITICS OF INTERNATIONAL MIGRATION	8	2

Anticipo gruppo TAF B (crediti: 0-8)		
Selezione completa		
Descrizione	CFU	Ciclo
> Insegnamento a scelta su CORSO 5702 - INTERNATIONAL POLITICS AND ECONOMICS		
> Insegnamento a scelta su CORSO 6763 - INTERNATIONAL POLITICS AND ECONOMICS		
☒ 6763 - 96409 - GLOBAL CHALLENGES IN PUBLIC FINANCE AND HEALTH POLICIES	8	2

Activities in the “Group of choice (TAF- C)” and “Groups of elective courses”

In the second year, in the group of choices with **TAF-C**, you must choose a course from the list. If you want to choose a course which is not listed in the group, you have to present an Individual Study Plan following the instruction, with a 16,00€ tax stamp (*marca da bollo*) and a motivation letter, dated and signed, addressed to the Degree Programme Coordinator prof. Lorenzo Zambenardi; you have to send it to didatticaforli.lmipe@unibo.it

FIRST YEAR/SECOND YEAR STUDENTS / FIRST YEAR “FUORI CORSO” must submit the **ONLINE** Study Plan.

WARNING: students enrolled in cohorts prior to academic year 2023/2024 will be able to modify their study plan by printing a self-certification of enrollment with Study Plan from SOL or by printing the latest study plan completed online by manually editing, adding/eliminating the training activities, indicating the relevant TAF

or Group with date and signature. If the changes can be traced back to an individual study plan, follow the instructions in point 2)

☐ Iscrizione con esami, date e voti (in inglese) ☒ Iscrizione e Piano di Studio ☐ Iscrizione semplice (Inglese)	Descrizione Presentazione Del Piano Di Studio Presentazione Del Piano Di Studio	Data chiusura 25/02/2026 Vedi dettaglio 28/09/2025 Vedi dettaglio
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You can always **print/see** your filled online in [See Detail](#) and obtain all the information about **TAF B/C/D/F. And the scientific sector (SSD) for the activities included in the various Group** of choice offered by the Degree Programme. Example:

Requests completed				
Status	Id	Type	Description	Close date
Request accepted	3233424	On-line study plans	Submission Of Study Plan	15/05/2024 See detail
Request accepted	3145452	On-line study plans	Submission Of Study Plan	23/02/2024 See detail
Richieste concluse				
Stato	Id	Tipo	Descrizione	Data chiusura
Richiesta accettata	3233424	Piani web	Presentazione Del Piano Di Studio	15/05/2024 Vedi dettaglio
Richiesta accettata	3145452	Piani web	Presentazione Del Piano Di Studio	23/02/2024 Vedi dettaglio
Richiesta accettata	3145452	Piani web	Presentazione Del Piano Di Studio	23/02/2024 Vedi dettaglio

References to **TAF B/C/D/F** are present also on the modified Study Plan sent in .pdf format to the Student Administration Office [VIRTUAL HELPDESK](#) or to the Programme Coordinator.

PLEASE NOTE:

IT'S NOT ACCEPTED the presentation of the Study Plan for the modification of the courses chosen **OUTSIDE THE SUBMISSION DEADLINES** for the presentation of the Study Plan on **Studenti Online**. Students can modify their choices by presenting a Study Plan in the next a. y., within the deadline and in accordance to the procedures defined annually.

EXCEPTION: Students who carry out a period of study abroad (Erasmus +, Overseas, ...) **are exempted** from the above-mentioned deadlines and they can update their Study Plan on their return.

PLEASE NOTE- in particular, for those students enrolled in the second year of the degree:

The Study Plan presentation for an academic year implies enrollment for the whole year.

(for example: if you are enrolled in the second year in a Second Cycle Degree Programme for the academic year 2025/26, if you present the Study Plan for the academic year 2026/27, you will have to enroll for the whole academic year as "fuori corso" (student who takes longer than normal to complete their university course) and you graduate starting from July 2027.

In case of problems during the management of the Study Plan, you must contact the Student Administration Office: [VIRTUAL HELPDESK](#)



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO
DI SCIENZE POLITICHE
E SOCIALI

CONTACTS

STUDENT ADMINISTRATION OFFICE of FORLÌ CAMPUS

Piazzale Solieri 1, 47121 Forlì

[VIRTUAL HELPDESK](#)

Office hours: Monday 9:00 - 12:00 Tuesday

14:00 - 15:30; Wednesday 9:00 - 12:00;

Thursday 14:00 - 15:30; Friday 9:00 - 12:00

PROGRAMME COORDINATOR

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su appuntamento